



## **FORWARD PLAN OF CABINET AND COUNCIL DECISIONS**

The Council is required to give at least 28 clear days' notice of the making of key decisions.

**This Forward Plan sets out matters which will be the subject of a Council or Cabinet decision and any Key decision to be taken by the Cabinet on the dates indicated. The Forward Plan includes ALL reports to be considered by the Cabinet including those which make recommendations to subsequent meetings of the full Council.**

### **The Cabinet is made up of the following members of the Rutland County Council:**

|              |   |  |
|--------------|---|--|
| Mr T Mathias | - | Leader and Portfolio Holder for Finance and Places (Highways, Transport and Market Towns)      |
| Mr O Hemsley | - | Deputy Leader and Portfolio Holder for Growth, Trading Services and Resources (except Finance) |
| Vacant       | - | Portfolio Holder for Adult Social Care and Health  |
| Mr R Foster  | - | Portfolio Holder for Safeguarding Children and Young People (Safeguarding)                     |
| Mr A Walters | - | Portfolio Holder for Community Safety, Culture, Sport & Recreation and Environment             |
| Mr D Wilby   | - | Portfolio Holder for Lifelong Learning   |

### **Key decisions relate to those executive decisions which are likely to:**

- result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
- to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the local authority.

### **NB: Not all decisions to be taken by the Cabinet will be key decisions.**

This Forward Plan should be seen as an outline of the proposed decisions and it will be updated on a weekly basis. The dates detailed within the Plan are subject to change. Any comments or questions should be submitted in writing and addressed to the Reporting Officer specified in the Plan. General enquiries about the Plan itself should be addressed to Corporate Support, Tel: 01572 722577 or e-mail [corporatesupport@rutland.gov.uk](mailto:corporatesupport@rutland.gov.uk)

The Plan indicates those matters which the Cabinet or Council intends to consider in private. **Any representations regarding the intention to consider a key decision in private, either wholly or partly, should be submitted in writing to the Chief Executive, Tel: 01572 722577, or e-mail: [chiefexec@rutland.gov.uk](mailto:chiefexec@rutland.gov.uk) . To enable the Cabinet to consider and publish its response to a representation, the submission should be received no later than 4.30pm on the day before the Cabinet meeting which is prior to the meeting at which the key decision is due to be made.** It should be noted that in most cases the final decision on whether to go into private session will be made by the Cabinet at the meeting when the key decision is due to be considered.

Members of the public are invited to attend any of the meetings listed in the Plan. The documents listed can be viewed free of charge at the Council's offices at the address above or on the website [www.rutland.gov.uk](http://www.rutland.gov.uk) . Hard copies can be provided upon request to Customer Services, Tel: 01572 722577 or e-mail: [enquiries@rutland.gov.uk](mailto:enquiries@rutland.gov.uk) and upon payment of copying and postage charges. Relevant documents other than those listed may be submitted to the Council or Cabinet. Viewing and the provision of hard copies is as above.

All decisions will be posted on the Council's website, as above, and on the notice board in Customer Services at the Council's offices.

\*\* The reference number indicates the date the item first appeared on the Forward Plan.

\* Scrutiny Panel Remit indicates the relevant Scrutiny Panel jurisdiction for each report. Each Scrutiny Panel will decide which items to take forward as Agenda items through consideration of the current Forward Plan at respective Scrutiny Panel Meetings.

**FORWARD PLAN**

Publication date 27 October 2017

| MEETINGDATE | MATTER FOR DECISION   | BODY TO MAKE DECISION | KEY DECISION YES/NO | PRIVATE | REPORTING OFFICER                         | REFERENCE NUMBER ** | DOCUMENTS TO BE SUBMITTED  | SCRUTINY PANEL REMIT*            |
|-------------|---|-----------------------|---------------------|---------|---|---------------------|--|----------------------------------|
| 13 NOV 2017 | <b>Cabinet Recommendations to Council:</b> -<br>* Technical Reform of Council Tax   | <b>COUNCIL</b>        | No                  |         | Report of the Cabinet                     | FP/140717           | It is not anticipated that there will be any documents other than the report and relevant appendices to be published |                                  |
| 13 NOV 2017 | <b>Members Allowance Scheme</b> -<br>To consider arrangements for review of the RCC Members Allowance Scheme                        | <b>COUNCIL</b>        | No                  |         | Director for Resources (Mrs D Mogg)       | FP/181017           | It is not anticipated that there will be any documents other than the report and relevant appendices to be published |                                  |
| 13 NOV 2017 | <b>Appointment of Independent Persons</b>   | <b>COUNCIL</b>        | No                  |         | Monitoring Officer                        | FP/181017           | It is not anticipated that there will be any documents other than the report and relevant appendices to be published |                                  |
| 21 Nov 2017 | <b>Transforming Care Capital Grant</b> -<br>364K grant available to enable people with learning disabilities to live in Rutland     | Cabinet               | Yes                 | Private | Director for People (Mr J Morley)         | FP/181017           | It is not anticipated that there will be any documents other than the report and relevant appendices to be published | Adults and Health Scrutiny Panel |
| 21 Nov 2017 | <b>Quarter 2 Finance Management Report</b> -<br>To inform on how the Council is performing against its revenue and capital budgets. | Cabinet               | Yes                 |         | Director for Resources (Mr S Della Rocca) | FP/260517           | It is not anticipated that there will be any documents other than the report and relevant appendices to be published | All                              |
| 21 Nov 2017 | <b>Quarter 2</b>  | Cabinet               | No                  |         | Chief Executive                           | FP/260517           | It is not anticipated  | All                              |

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|-----------------------------------|--|---------------------------|---------------------|---------|---|--------------------|--|---|
|                                   | <b>Performance Management Report -</b><br>To report on the Council's Performance for the second quarter of 2017/18.  |                           |                     |         | (Mrs H Briggs)  |                    | that there will be any documents other than the report and relevant appendices to be published                       |   |
| 21 Nov 2017                       | <b>Mid-Year Treasury Management Report -</b><br>An update on Treasury Management performance for 2017/18.  | Cabinet                   | No                  |         | Director for Resources<br>(Mr S Della Rocca)                                  | FP/160617          | It is not anticipated that there will be any documents other than the report and relevant appendices to be published | Growth, Infrastructure and Resources Scrutiny Panel |
| 21 Nov 2017                       | <b>Parking Capacity &amp; Provision -</b><br>Report to consider existing parking capacity and provision of additional spaces   | Cabinet                   | Yes                 |         | Director for Places - Environment, Planning and Transport<br>(Mr N Tomlinson) | FP/060917          | It is not anticipated that there will be any documents other than the report and relevant appendices to be published | Growth, Infrastructure and Resources Scrutiny Panel |
| 21 Nov 2017<br><b>15 JAN 2018</b> | <b>Children Looked After and Care Leavers Strategy 2017-2020 -</b><br>To outline our expectations and pledges we hold for our Children Looked After and Care Leavers as corporate parents. | Cabinet<br><b>COUNCIL</b> | Yes                 |         | Director for People<br>(Ms R Wilshire)  | FP/230617          | It is not anticipated that there will be any documents other than the report and relevant appendices to be published | Children and Young People Scrutiny Panel            |
| 21 Nov 2017<br><b>15 JAN 2018</b> | <b>Review of Minimum Revenue Provision (MRP) -</b><br>Recommendation of an alternative approach to the calculation of MRP.   | Cabinet<br><b>COUNCIL</b> | Yes                 |         | Director for Resources<br>(Mr S Della Rocca)                                  | FP/170317          | It is not anticipated that there will be any documents other than the report and relevant appendices to be published | Growth, Infrastructure and Resources Scrutiny Panel |

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|-------------|---|-----------------------|---------------------|---------|--|--------------------|--|---|
| 19 Dec 2017 | <b>Winter Maintenance Policy</b> - Approval of highways winter maintenance policy.  | Cabinet               | Yes                 |         | Director for Places - Environment, Planning and Transport (Mr N Tomlinson) | FP/070717          | It is not anticipated that there will be any documents other than the report and relevant appendices to be published | Growth, Infrastructure and Resources Scrutiny Panel |
| 19 Dec 2017 | <b>People Directorate Fees and Charges 2018/19</b> - To set out proposals for fees and charges for services provided by the People Directorate for 2018/19.       | Cabinet               | Yes                 |         | Director for People (Dr T O'Neill)   | FP/310717          | It is not anticipated that there will be any documents other than the report and relevant appendices to be published | Growth, Infrastructure and Resources Scrutiny Panel |
| 19 Dec 2017 | <b>Places Directorate Fees &amp; Charges 2018/19</b> - To set out proposals for fees and charges for services provided by the Places Directorate for 2018/19.     | Cabinet               | Yes                 |         | Director for Places - Environment, Planning and Transport (Mr D Brown)     | FP/310717          | It is not anticipated that there will be any documents other than the report and relevant appendices to be published | Growth, Infrastructure and Resources Scrutiny Panel |
| 19 Dec 2017 | <b>Resources Directorate Fees and Charges 2018/19</b> - To set out proposals for fees and charges for services provided by the Resources Directorate for 2018/19. | Cabinet               | Yes                 |         | Director for Resources (Mrs D Mogg)  | FP/310717          | It is not anticipated that there will be any documents other than the report and relevant appendices to be published | Growth, Infrastructure and Resources Scrutiny Panel |
| 19 Dec 2017 | <b>Signs Policy</b> - A review of the Councils current Sign Policy and street furniture   | Cabinet               | Yes                 |         | Director for Places - Environment, Planning and Transport                  | FP/040817          | It is not anticipated that there will be any documents other than the report and relevant                            | Growth, Infrastructure and Resources Scrutiny Panel |

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|                                   | licensing   |                           |                     |         | (Mr N Tomlinson)   |                    | appendices to be published   |   |
| 19 Dec 2017                       | <b>Sexual Health Service Re-Procurement</b> -<br>To receive details of the public consultation on the proposed model and to approve the procurement model, award criteria and delegation. | Cabinet                   | No                  |         | Director for People<br>(Dr T O'Neill)                            | FP/100817          | It is not anticipated that there will be any documents other than the report and relevant appendices to be published | Adults and Health Scrutiny Panel                    |
| 19 Dec 2017                       | <b>Oakham Enterprise Park Development Strategy</b> -<br>Approval of development strategy for Oakham Enterprise Park.  | Cabinet                   | Yes                 |         | Director for Places - Development and Economy<br>(Mr J Frieland) | FP/140717          | It is not anticipated that there will be any documents other than the report and relevant appendices to be published | Growth, Infrastructure and Resources Scrutiny Panel |
| <b>15 JAN 2018</b>                | <b>Cabinet Recommendations to Council:</b> -<br>* Children Looked After and Care Leavers Strategy<br>* Minimum Revenue Provision  | <b>COUNCIL</b>            | No                  |         | Report of the Cabinet  | FP/300617          | It is not anticipated that there will be any documents other than the report and relevant appendices to be published |   |
| <b>15 JAN 2018</b>                | <b>RCC Response to LGBCE Consultation on Draft Recommendations for Electoral Review</b>   | <b>COUNCIL</b>            | No                  |         | Director for Resources<br>(Mrs D Mogg)                           | FP/140717          | It is not anticipated that there will be any documents other than the report and relevant appendices to be published |   |
| 16 Jan 2018<br><b>26 FEB 2018</b> | <b>Treasury Management Strategy</b> -<br>To approve the   | Cabinet<br><b>COUNCIL</b> | Yes                 |         | Director for Resources<br>(Mr S Della Rocca)                     | FP/180817          | It is not anticipated that there will be any documents other than the  | Growth, Infrastructure and Resources                |

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|-----------------------------------|--|---------------------------|---------------------|---------|---|--------------------|--|---|
|                                   | Treasury Management Strategy (Investment Strategy, Borrowing Strategy) which sets a framework for the Council's investment and borrowing activity for 2018/19.   |                           |                     |         |   |                    | report and relevant appendices to be published   | Scrutiny Panel                                      |
| 16 Jan 2018                       | <b>Commissioning of the Educational Psychology Service</b> - Approval from Cabinet for tender of the Educational Psychology Service  | Cabinet                   | Yes                 |         | Director for People (Ms B Caffrey)        | FP/210417          | It is not anticipated that there will be any documents other than the report and relevant appendices to be published | Children and Young People Scrutiny Panel            |
| 16 Jan 2018                       | <b>Draft Budget</b> - To approve the draft 2018/19 revenue and capital budget for consultation.  | Cabinet                   | Yes                 |         | Director for Resources (Mr S Della Rocca) | FP/070717          | It is not anticipated that there will be any documents other than the report and relevant appendices to be published | Growth, Infrastructure and Resources Scrutiny Panel |
| 16 Jan 2018                       | <b>Council Tax Base and National Non Domestic Rates for 2018/19</b> - To approve the 2018/19 Council tax base and the National Non domestic Rates (NDR) as part of the budget setting process for 2018/19. | Cabinet                   | Yes                 |         | Director for Resources (Mr S Della Rocca) | FP/140717          | It is not anticipated that there will be any documents other than the report and relevant appendices to be published | Growth, Infrastructure and Resources Scrutiny Panel |
| 16 Jan 2018<br><b>12 MAR 2018</b> | <b>Schools Admission Arrangements</b> - Approval of Admission  | Cabinet<br><b>COUNCIL</b> | No                  |         | Director for People (Mrs G Curtis)        | FP/140717          | It is not anticipated that there will be any documents other than the  | Children and Young People Scrutiny Panel            |

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|-----------------------------------|---|---------------------------|---------------------|-------------|--|--------------------|--|---|
|                                   | Arrangements for Maintained Schools in Rutland.   |                           |                     |             |  |                    | report and relevant appendices to be published   |   |
| 16 Jan 2018                       | <b>Speed Limit and Access Restriction Review -</b><br>Approval of speed limit and weight limit restriction requests.                | Cabinet                   | Yes                 |             | Director for Places - Environment, Planning and Transport (Mr N Tomlinson) | FP/070717          | It is not anticipated that there will be any documents other than the report and relevant appendices to be published | Growth, Infrastructure and Resources Scrutiny Panel |
| 16 Jan 2018                       | <b>Re-procurement of older people complex day provision -</b><br>Options to provide day care to those with complex needs.           | Cabinet                   | Yes                 |             | Deputy Director for People (Mr J Morley)                                   | FP/261017          | It is not anticipated that there will be any documents other than the report and relevant appendices to be published | Adults and Health Scrutiny Panel                    |
| 20 Feb 2018<br><b>26 FEB 2018</b> | <b>Budget -</b><br>To recommend to Council the 2018/19 revenue and capital budget following consultation.                           | Cabinet<br><b>COUNCIL</b> | Yes                 |             | Director for Resources (Mr S Della Rocca)                                  | FP/240817          | It is not anticipated that there will be any documents other than the report and relevant appendices to be published | Growth, Infrastructure and Resources Scrutiny Panel |
| 20 Feb 2018                       | <b>Write-off of Irrecoverable Debts 2017/18 -</b><br>To seek approval to write off irrecoverable debts.                             | Cabinet                   | Yes                 | Part exempt | Director for Resources (Mr S Della Rocca)                                  | FP/240817          | It is not anticipated that there will be any documents other than the report and relevant appendices to be published | Growth, Infrastructure and Resources Scrutiny Panel |
| 20 Feb 2018                       | <b>Quarter 3 Finance Management Report -</b><br>To inform on how the Council is performing against its revenue and capital budgets. | Cabinet                   | Yes                 |             | Director for Resources (Mr S Della Rocca)                                  | FP/240817          | It is not anticipated that there will be any documents other than the report and relevant appendices to be published | All   |
| 20 Feb 2018                       | <b>Quarter 3</b>  | Cabinet                   | No                  |             | Chief Executive  | FP/240817          | It is not anticipated  | All   |

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|--------------------|--|-----------------------|---------------------|---------|--|--------------------|--|---|
|                    | <b>Performance Management Report</b> - To report on the Council's Performance for the third quarter of 2017/18.  |                       |                     |         | (Mrs H Briggs)   |                    | that there will be any documents other than the report and relevant appendices to be published                       |   |
| 20 Feb 2018        | <b>Mental Health Delegation of Authority</b> - Approval for the delegation of our mental health social care services to Leicestershire County Council. | Cabinet               | Yes                 |         | Director for People (Mr J Morley)                                      | FP/240817          | It is not anticipated that there will be any documents other than the report and relevant appendices to be published | Adults and Health Scrutiny Panel                    |
| 20 Feb 2018        | <b>Direct Payment Uplift</b> - Approval for the uplift in direct payments.   | Cabinet               | Yes                 |         | Director for People (Mr J Morley)                                      | FP/240817          | It is not anticipated that there will be any documents other than the report and relevant appendices to be published | Adults and Health Scrutiny Panel                    |
| 20 Feb 2018        | <b>Street Works Permit System</b> - Report to seek permission to implement streetworks permitting within Rutland                                       | Cabinet               | Yes                 |         | Director for Places - Environment, Planning and Transport (Mr D Brown) | FP/240817          | It is not anticipated that there will be any documents other than the report and relevant appendices to be published | Growth, Infrastructure and Resources Scrutiny Panel |
| <b>26 FEB 2018</b> | <b>Council Tax</b>   | <b>COUNCIL</b>        | No                  |         | Director for Resources (Mr S Della Rocca)                              | FP/240817          | It is not anticipated that there will be any documents other than the report and relevant appendices to be published |   |
| <b>26 FEB 2018</b> | <b>Cabinet</b>   | <b>COUNCIL</b>        | No                  |         | Report of the  | FP/240817          | It is not anticipated  |   |



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|                                   | <b>Recommendations to Council:</b> -<br>* Budget 2018/19<br>* Treasury Management Strategy  |                           |                     |         | Cabinet  |                    | that there will be any documents other than the report and relevant appendices to be published                       |   |
| 27 Feb 2018<br><b>12 MAR 2018</b> | <b>Oakham Town Centre Detailed Design</b> - Approval of detailed design.  | Cabinet<br><b>COUNCIL</b> | Yes                 |         | Director for Places - Environment, Planning and Transport (Mr N Tomlinson) | FP/070717          | It is not anticipated that there will be any documents other than the report and relevant appendices to be published | Growth, Infrastructure and Resources Scrutiny Panel |
| <b>12 MAR 2018</b>                | <b>Cabinet Recommendations to Council:</b> -<br>* Oakham Town Centre Detailed Design<br>* Schools Admission Arrangements  | <b>COUNCIL</b>            | No                  |         | Report of the Cabinet  | FP/121017          | It is not anticipated that there will be any documents other than the report and relevant appendices to be published |   |
| 20 Mar 2018                       | <b>Uppingham Library - Essential Works.</b> Project to address a number of issues in the Library to ensure that it is 'fit-for-purpose' and suitable for the provision of library services for the next 25 years. | Cabinet                   | Yes                 |         | Director for Places - Environment, Planning and Transport (Mr A Edwards)   | FP/310717          | It is not anticipated that there will be any documents other than the report and relevant appendices to be published | Growth, Infrastructure and Resources Scrutiny Panel |
| 20 Mar 2018                       | <b>Integrated Transport Capital Programme</b> - To consider Integrated Transport Capital Programme scheme requests and provide an   | Cabinet                   | Yes                 |         | Director for Places - Environment, Planning and Transport (Mrs R Johnson)  | FP/190917          | It is not anticipated that there will be any documents other than the report and relevant appendices to be published | Growth, Infrastructure and Resources Scrutiny Panel |

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|-------------|--|-----------------------|---------------------|---------|--|--------------------|--|--|
|             | update on the schemes approved for feasibility or construction in the 2017 Cabinet report.   |                       |                     |         |  |                    |  |  |
| 20 Mar 2018 | <p><b>Fostering Fees for a Second or Subsequent Child in Placement -</b><br/> Consideration of changes to the current fee paid to in house foster carers and proposal that the fee for the second or subsequent child in placement is more aligned to the fee paid for the first child, the fees are currently different. This investment in supporting and incentivising our carers to increase their capacity could reduce the need for costly, out of county, independent fostering agencies.</p> | Cabinet               | Yes                 |         | Director for People<br>(Ms R Wilshire) | FP/270917          | It is not anticipated that there will be any documents other than the report and relevant appendices to be published | Children and Young People Scrutiny Panel |
| 20 Mar 2018 | <p><b>Childcare Sufficiency Assessment -</b><br/> Report and action plan to assess the sufficiency of childcare in the local area and identify any gaps or issues within</p>   | Cabinet               | No                  |         | Director for People<br>(Mrs G Curtis)  | FP/180817          | It is not anticipated that there will be any documents other than the report and relevant appendices to be published | Children and Young People Scrutiny Panel |

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|-------------|---------------------|-----------------------|---------------------|---------|-------------------|--------------------|---------------------------|-----------------------|
|             | current provision   |                       |                     |         |                   |                    |                           |                       |